

**AGENCY TERMS OF AGREEMENT (CLIENT)**

Regional Office Tel: 08456023319 -07946457119 71 Queenswood Road, Sidcup, Kent, DA15

This agreement is subject to the terms and conditions overleaf.  
This agreement only becomes binding on the Agency when it has been signed by a duly authorised signatory of the Agency.  
Please return before cleaner starts employment.

**Client to complete**

Name: .....

Address: .....

Tel: (Home) ..... Work: .....

Mobile: .....

**Agency fees**

Hours Weekly	Monthly Payment £
2	29.90
3	44.85
4	51.30
5	60.60
6	67.60
Hours Fortnightly	Monthly Payment
3	22.40
4	29.90
5	37.30
6	44.80

**Agency Membership**

Hours required per week: ..... Day(s) preferred: .....

Work required: Cleaning ..... Ironing .....

Special requirements: .....

**Monthly agency fee:** £.....

Please note there is a reduced rate for 4 or more hrs per week, which is Reflected in the price shown in the box.

**Signed by client:**

**Date:**

**Agency use Only**

Cleaner(s) Interviewed: .....

To Work: Day(s) : .....

Employed Cleaner's Name : .....

Commencement Date : .....

Remuneration for the worker: Regular Cleaner ..... per hour.

**Signed by:**

**Date:**

Authorised signatory for the agency

**Office use: REF NO: HM** .....

Dte doc received: ..... Dte S/O Posted: ..... Dte S/O Processed: .....

**Please complete and return to Housemaids Direct**